

## **Regulations for the Best of Best PW competition**

### § 1

1. The competition aims to provide individualised support and sustain the involvement of outstanding young employees of the Warsaw University of Technology performing research or teaching tasks in the development of their academic career, both scientific and teaching, at WUT.
2. An outstanding young employee of the Warsaw University of Technology shall mean a person who:
  - 1) performs tasks which are significant for the University and who is characterised by: above-average abilities (high intellectual potential and abilities relevant for specific fields), creativity (originality of thought, willingness to accept new challenges), involvement in work (being hardworking, consistency in pursuing one's goals, belief in own possibilities),
  - 2) obtained a doctoral degree no earlier than 7 years prior to the submission of the application, under Article 360 section 2 item 2 of the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws of 2022 item 574, as amended) and has been included in the so-called N number.

### § 2

1. Heads of basic and university-wide organisational units shall nominate candidates in the competition selecting them from among the employees of the Warsaw University of Technology included in the so-called N number.
2. The nomination shall be based on:
  - 1) the submission of an application form in accordance with the template in Appendix No. 1 to these Regulations,
  - 2) the result of the last employee's appraisal.
3. Candidates may be persons who:
  - 1) obtained a doctoral degree no earlier than 7 years prior to the submission of the application, under Article 360 section 2 item 2 of the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws of 2022 item 574, as amended) and has been included in the so-called N number,
  - 2) is employed at the Warsaw University of Technology under an employment contract (the employment contract must be concluded with WUT for a period including at least the time of support. If the contract lasts shorter than indicated, the committee shall decide on the candidate individually and take a decision on the possibility of allowing the application for further evaluation),
  - 3) represents scientific disciplines for which the Scientific Councils for Disciplines have been appointed at WUT,
  - 4) can demonstrate significant achievements in various aspects of academic activity: in the field of science and education (teaching process), in the organisational scope for the benefit of the faculty/university, or non-academic one, (e.g., promotional activities outside the university, promoting education through research activities, cooperation with industry related to the subject of their research work),
  - 5) has precisely formulated objectives for the development of their own academic career, agreed with their immediate superior, head of the working or research team, or head of the unit.

§ 3

1. The laureate shall be selected based on the application.
2. The application shall be prepared in Polish; if the candidate is a foreigner, it shall be prepared in English.
3. The application shall be submitted in an electronic form by completing an online form available on the website [www.badawcza.pw.edu.pl](http://www.badawcza.pw.edu.pl).
4. Applications submitted past the closing date shall not be evaluated.
5. All applications shall be evaluated formally and substantively.
6. Applications shall be evaluated by a competition committee appointed by the Rector, hereinafter referred to as “committee.” The ranking list shall be created based on the evaluations of applications. Support shall be granted for a maximum of 30 most highly evaluated applications.
7. If an application contains formal omissions, the committee shall set a deadline no shorter than 7 working days for the completion of any missing information. Otherwise, the application shall remain unevaluated.
8. Applications may be withdrawn at any stage of the competition proceedings by a person submitting or by the candidate. A request for application withdrawal may be submitted in an electronic format or on paper.

§ 4

1. The following criteria are specifically considered during a substantive evaluation:
  - 1) For achievements in the scientific activity including research and development work, and implementation work: the significance of scientific achievements for the development of scientific disciplines related to the conducted scientific activity, evaluated based on the number of:
    - a) scientific monographs and papers either written by the candidate or at least 25% of which has been co-authored by the candidate, considering their type and form, status and prestige of the publisher, their score in the list of publishers or the list of scientific journals prepared in accordance with the regulations under Article 267 section 2 item 2 of the Act – Law on Higher Education and Science, Hirsh’s Index and the number of citations, excluding self-citations,
    - b) research projects or research and development projects with a prominent level of innovativeness headed by the candidate, including the period of their implementation and prestige of the competition as part of which the project is funded,
    - c) research projects or research and development projects with a prominent level of innovativeness in which the candidate is an implementer, including the time of the role performed in the project,
    - d) practical applications of findings of scientific research or development work, including patent applications, awarded patents, or implementation in any other form,
    - e) international scientific conferences at which the candidate independently delivered scientific papers,
  - 2) for teaching achievements:
    - a) the significance and quality of conducted classes based on:
      - results of student feedback surveys
      - the type of conducted classes
      - awards like Złota Kreda (Golden Chalk), Rector’s Award
      - introduction of new forms of teaching and modification of classes taught
      - adjusting the conducted classes to the needs and expectations of the job market

- b) proposed new classes to the curriculum based on:
    - the type of proposed classes, their complexity and the manner of conducting
    - the introduction of new forms of teaching and learning
    - associations with conducted scientific research
  - c) supervising diploma theses based on:
    - the number of promoted students
    - awards granted to students as part of supervised diploma theses
  - 3) participation in competence-enhancing training
  - 4) awards and distinctions
  - 5) research internships and participation in projects implemented in international alliances
  - 6) other achievements and academic activities which are significant for the candidate.
2. The Vice-Rector for General Affairs of WUT shall accept the list of persons eligible for support as part of the competition.
  3. Candidates shall receive information on the competition results electronically.

## § 5

Laureates shall specifically:

- 1) actively participate in the activities organised as part of the competition described in the career path,
- 2) confirm the implementation of the granted support in a form defined by the competition coordinator,
- 3) provide necessary information to the competition coordinator, e.g., by participation in evaluation meetings, completion of evaluation feedback forms, both during the support and after its termination to monitor the outcomes of the granted support,
- 4) keep the competition coordinator informed about any circumstances which may have an impact on the correct implementation of the provisions of the Regulations.

## § 6

All matters not regulated herein shall be settled by the Vice-Rector for General Affairs.

## § 7

Under Article 13 of the Regulation (EU) 2016/679 of the European Parliament and of the European Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation) (Journal of Laws EU L 119/1 of 4 May 2016), hereinafter referred to as “GDPR”, the Warsaw University of Technology announces that:

1. The Administrator of your personal data is the Warsaw University of Technology with its registered seat at pl. Politechniki 1, 00-661 Warszawa.
2. The data administrator has appointed an Inspector for Data Protection (IOD - Inspektor Ochrony Danych) who ensures that the data is processed lawfully and can be contacted via email: [iod@pw.edu.pl](mailto:iod@pw.edu.pl).
3. The Administrator shall process your personal data in the scope of data included in the application for the Best of Best PW competition and evaluation of the implementation of the competition.
4. The Administrator shall process your personal data for the purpose of financing the application in the Best of Best PW competition – on the basis of Article 6 section 1 point b) and c) of GDPR.

5. The Warsaw University of Technology shall not transfer your data outside the European Economic Area.
6. You shall have the right to access your personal data and the right to request correction and deletion, limitation of or object to processing your data. Since the data is not processed based on your consent, you shall not have the right to transfer your personal data.
7. Your personal data shall not be disclosed to any other entities (administrators) except for the entitled ones, in compliance with generally applicable laws.
8. Entities (processing entities) commissioned by the Warsaw University of Technology to perform actions that may relate to personal data processing may have access to your personal data.
9. The Warsaw University of Technology shall not subject you to automated decision-making, including your profiling.
10. You provide your personal data voluntarily. Nevertheless, failure to do so shall prevent you from being awarded funding.
11. Your personal data shall be processed for the period of the implementation of the IDUB programme and for perpetual archiving.
12. If you think your data protection rights have been breached, you have the right to lodge a complaint to a supervising body – the Polish Data Protection Commissioner.

**Application form**  
**As part of the .... edition of the „Best of Best PW” competition**  
**Stage 1**

**KEY DATA**

1. Data of the applicant: name and surname, academic title/degree, position, organisational unit, scientific discipline, e-mail address.
2. Data of a candidate for a participant: name and surname, academic title/degree, position, organisational unit, represented scientific discipline in which the applicant is included in the N number, e-mail address.

**I hereby confirm that:**

- I obtained an academic doctoral degree no earlier than 7 years prior to submitting the application, in accordance with Article 360 section 2 item 2 of the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws of 2022 item 574, as amended).
- I am employed at the Warsaw University of Technology under an employment contract.

**Appendices to application form:**

- a) A recommendation of the head of the basic or university-wide organisational unit of the Warsaw University of Technology, in accordance with Appendix No. 2 to these Regulations
- b) A description of achievements in academic or teaching activity
- c) A CV
- d) A print-out of output from the WUT Base of Knowledge

**By submitting this application, I accept that if funding is granted, the name and surname of the applicant will be published in the information on the competition and its results.**

.....  
*(stamp and signature of head of  
unit implementing the project)*

.....  
*(signature of Applicant)*

