

WARSAW UNIVERSITY OF TECHNOLOGY

Regulation No. 98/2022 of the Rector of Warsaw University of Technology of 19 April 2022

amending Regulation No. 69/2022 on the launch of the “LAB-TECH of Excellence” programme as part of the implementation of “Excellence Initiative – Research University” programme at the Warsaw University of Technology and announcing a competition under this programme

Under Article 23 section 1, pursuant to article 389 sections 1 and 2 of the Law on Higher Education and Science of 20 July 2018 (Journal of Laws of 2021 item 478 including amendments), according to Agreement No. 04/IDUB/2019/94 of 30 December 2019, concluded by the State Treasury represented by the Minister of Science and Higher Education and the Warsaw University of Technology it is resolved as follows:

§ 1

The following amendments to Regulation No. 69/2022 of the WUT Rector of 14 March 2022 on the launch of the “LAB-TECH of Excellence” programme as part of the implementation of the “Excellence Initiative – Research University” programme at the Warsaw University of Technology and announcing a competition under this programme, hereinafter referred to as “Regulation No. 69/2022”, are introduced:

- 1) In § 2 section 2 shall read:
“2. The closing date for applications for funding in edition I of the competition shall be 30 April 2022”.
- 2) In the “Regulations for LAB-TECH of Excellence Programme”, constituting an appendix to Regulation No. 69/2022:
 - a) Appendix No. 3 shall read as specified in Appendix No. 1 to this Regulation.
 - b) Appendix No. 5 shall read as specified in Appendix No. 2 to this Regulation.

§ 2

This Regulation enters into force upon signing.

RECTOR

Professor Krzysztof Zaremba, PhD, DSc

“Appendix No. 3 to the Regulations for LAB-TECH of Excellence competition

Principles for funding research projects in the competition under the LAB-TECH of Excellence programme

1. Funding awarded for a project may be spent on:
 - 1) Research equipment– it is required that the research group shall obtain funding for purchasing complementary equipment from external grants or basic subsidy (IDUB funding does not count) for the amount at least equal to the value of the equipment purchased under the LAB-TECH of Excellence programme
 - 2) Remuneration for the research team:
 - a) Head of the project:
 - If the applicant is employed by WUT, remuneration shall be paid as an allowance for project work and amount to a maximum of PLN 2,000 monthly or be replaced with reducing the teaching workload in compliance with the principles specified by the Rector.
 - If the applicant is not employed by WUT, remuneration shall be paid under an employment contract, with a maximum annual budget for remuneration (including the employer’s ZUS) in direct costs amounting to PLN 150,000.
 - b) Project implementors:
 - If an implementor is employed by WUT when submitting this application, remuneration shall be paid as an allowance for project work and amount maximum of PLN 1,000 monthly.
 - If an implementor is employed in the project, remuneration shall be paid under an employment contract, with a maximum annual budget for remuneration (including the employer’s ZUS) in direct costs amounting to PLN 120,000.
 - c) Students and doctoral students who are members of a research team under a civil and law contract.
 - 3) Other costs:
 - a) materials and reagents, small laboratory equipment, external services, etc.
 - b) costs of proofreading and publications of research results by a renowned publisher or journal.
 - c) conference trips (solely connected with the presentation of results) and a few-days long (up to 7 days) study visits to national and foreign centres
 - d) other costs justified by the scope of the project
2. Direct costs amount to 15% of direct costs, divided into 5% of total costs and 10% of faculty costs, in compliance with Regulation No 12/2019 of WUT Rector on principles, methodology and indices applied in clearing total and faculty costs at the Warsaw University of Technology, excluding the equipment with an individual value over PLN 10,000.
3. Changes in the scope of project cost estimate:
 - 1) If it is necessary to change costs in the categories of the project cost estimate, the amount of awarded funding may not be changed.
 - 2) All transfers of funding between categories may not go beyond the brackets of the values of individual categories specified in the regulations for the competition.
 - 3) Transfers of funding between the categories of costs planned in the application up to a

total value of 15% of “Total direct costs” as compared to the initial value specified in the cost estimate shall not require the consent of the Head of IDUB or a competent Scientific Board CB POB or BEYOND POB committee.

- 4) Transfers of funding between the cost categories planned in the application with a total value over 15% of “Total indirect costs” as compared to the initial value specified in the cost estimate shall require the consent of a competent Scientific Board CB POB or BEYOND POB committee and approval of the Head of IDUB.
- 5) Each change mentioned in items 3 and 4 shall require submitting a corrected project cost estimate in the IDUB Project Office in compliance with Appendix No. 2 to the Agreement.
- 6) Changes in the timetable and material scope of the project implementation described in the application for funding shall require the consent of a competent Scientific Board CB POB or BEYOND POB committee and approval of the Head of IDUB.”.

Appendix No. 2 to Regulation No. 98 /2022 of the WUT Rector

“Appendix No. 5 to the Regulations of LAB-TECH of Excellence competition

TEMPLATE FOR INTERMEDIATE / FINAL REPORT *
on the implementation of a project within LAB-TECH of Excellence competition Edition No

titled:
headed by:

1. *(To be completed only for the final report)* A synthetic description of the conducted research including:

- 1) research objective
- 2) description of implemented work (up to 1 page, font min. 11pt)
- 3) description of most important achievements (up to 1 page, font min. 11pt)

2. Table of measurable outcomes of the research project implementation

(in accordance with the table from item B.2 in the application for the research project).

No.	Type of outcome	Declared values	Achieved values	Details of achieved indices/ activities undertaken to achieve them ¹
1	Publications from the upper decile of the CiteScore in the Scopus database (approved for printing)			
2	International patent applications			
3	Receiving external research funding, preferably within international projects			
4	Other outcomes			

3. Statement of planned and incurred costs

Cost category (year)	 (year)		Total	
	Planned	Incurred	Planned	Incurred	Planned	Incurred
I. Total direct costs, including:						
1. Equipment						
including						
with a value from PLN 3,500 to 10,000						
with a value of more than PLN						

¹ Including the publication title, type and date of a competition, a list of units with which collaboration was started and led to achieving the outcome, etc.

		10,000						
2.	Remuneration with related items							
	including	Remuneration for non-citizens of Poland						
3.	Other direct costs							
II. Surcharges (15%)								
III. Total costs								

4. List of implementors' names

Implementor (name and surname, title/academic degree, position, place of employment)	SAP Number
1	
2	
3	

.....
(date)

.....
(signature of the head of the project)

.....
(stamp and signature of the Bursar's Proxy)

.....
(stamp and signature of the head of the unit)

*delete as appropriate