Appendix No. 1 to Regulations

**APPLICATION**

 **WITHIN THE COMPETITION FOR PROJECTS AIMING TO PURCHASE EQUIPMENT**

1. **KEY DATA**
2. Personal data of the Applicant (Head of the Project)
* *First name and surname, title/academic degree, position, place of employment, represented academic discipline, personal SAP number*
1. Name of equipment *(in Polish and English):*
2. Project summaryin Polish *(up to 400 words):*
3. Project summary *(up to 400 words)*:
4. Planned period of the project implementation (in months, maximum 24 months):
5. **PROJECT DESCRIPTION**
6. Description of equipment including the justification of planned expenses and uniqueness:
7. Description of research or development work and other tasks in which the planned investment is necessary, including their significance for the development of international collaboration or development of innovation and economy:
8. The possibility to use the equipment by research teams at WUT:
9. Declaration of measurable outcomes of the implementation:

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Type of outcome** | **Declared value** | **Comments**(e.g. a succinct description of the type of outcome including patents, implementations, etc., innovations, information on the type and number of publications, planned journals, type and date of the competition in which the grant application will be submitted) |
| 1 | Obtaining external research funding (applications for external funding which have gone through at least positive formal evaluation, for a total amount, at least twice as high as the funding obtained within the grant) |  | **(obligatory)** |
|  | Including international projects (i.e.- with a foreign source of funding, e.g. within the EU, NATO programmes, etc. or- with a Polish source of funding but the project is implemented in collaboration with a foreign partner, who simultaneously obtains the funding in their country, i.e. NCBR or NCN international programmes) |  |  |
| 2 | Publications of papers in scientific journals and papers reviewed in conference publications from the upper decile according to CiteScore Scopus database. (minimum requirement: the paper has to be approved for printing) |  |  |
|  | Including international collaboration |  |  |
| 3 | Commencement or development of collaboration with leading foreign universities or research institutions completed with submitting a research application and/or scientific publications within an international collaboration |  |  |
| 4 | Commencement of collaboration with industrial partners, completed with obtaining funding for research minimum twice as high as the research project budget  |  |  |
| 5 | Other outcomes  |  |  |

1. **PROJECT COST ESTIMATE**

Equipment (according to the data from item B1): PLN……………………

including:

 Funding from the IDUB project PLN……………………

 Deposit (minimum 50%) ……….. % i.e. PLN……………………

……………………….………………… ……………………….…………………

*(stamp and signature of the Applicant) (stamp and signature of the Bursar’s Proxy)*

……………………….………………… ……………………….…………………

*(stamp and signature of the Faculty Dean) (stamp and signature of the Director of Institute)*

**By submitting this Application, I accept that if the funding is granted, the name and surname of the head of the project, as well as the project title and the amount of the awarded funding will be published in the information on the competition and its results.**

Appendix No. 2 to Regulations

**AGREEMENT No.** *(number given by the IDUB Project Office)*
**on funding investment in a competition for projects aiming to purchase equipment within the „Excellence Initiative– Research University” project implemented at the Warsaw University of Technology**

signed on (date) .................... between:

*Professor Małgorzata Lewandowska, PhD, DSc* **– Head of Management Team of the „Excellence Initiative– Research University” project at the Warsaw University of Technology,**

hereinafter referred to as „Head of IDUB”

and

***«****Name of the unit - Faculty or Institute»,*
represented by:

**«***Name of the unit* **»,** represented by:

*«Head of the unit» - «Function of the head of the unit»*.

1. The Head of IDUB shall transfer funds for implementing projects aiming to purchase equipment amounting to PLN «Total amount» (in words PLN «Amount in words») to the Implementing unit, following the list in Appendix No. 1 to the Agreement.
2. The amount specified in section 1 shall be the amount of funding from the IDUB project for the purchase of the equipment. The Implementing unit shall pay a deposit.
3. The Implementing unit shall purchase the equipment specified in applications constituting an integral part of this Agreement in compliance with:
4. Generally applicable laws
5. Provisions of this Agreement
6. Principles arising from the competition documentation including terms and conditions of the competition for equipment grants
7. The information included in the application
8. Internal regulations applicable at the Warsaw University of Technology
9. If the purchasing price of the equipment is lower than PLN 200,000, the Implementing unit shall not obtain the funding for its purchase within this Agreement, which shall be terminated upon the request of the Head of IDUB.
10. If the purchasing price of the equipment is higher than specified in the Application, the Implementing unit’s deposit shall be increased, or this Agreement shall be terminated upon the request of the Implementing unit.
11. The parties shall accept the day of signing this Agreement as the commencement date of the project, and the project shall be completed within 30 days from signing the record of equipment reception, but the period of project implementation may be no longer than 24 months.
12. The Head of the Project shall achieve the outcomes specified in the Application within two years from the completion of the project implementation, in compliance with the IDUB project indices.
13. The funding granted for the implementation of the project shall be at the disposal of the head of the Implementing unit in agreement with the Head of the Project.
14. The Implementing unit shall make available any items of property of the unit indispensable for the implementation of the project and shall provide administrative and accounting services.
15. The Implementing unit shall keep separate accounting records for the project.
16. The funding transferred to the Implementing unit and unused until the completion of the individual projects shall return to the Head of IDUB.
17. The final acceptance of the implementation outcomes shall be given by a competition committee ………. in a mode specified by the Regulations of the competition.
18. Any amendments to the provisions of this Agreement shall constitute an appendix and shall be made in writing.
19. Appendices to this Agreement shall constitute its integral part.
20. This Agreement has been executed in two counterparts, one for each Party.

**Appendices:**

1. List of projects eligible for funding
2. Applications for funding (2.1 Application for funding a project No. 1, 2.2 Application for funding a project No. 2, …).

|  |  |
| --- | --- |
| ***Head of IDUB****......................................................................*  *(stamp of the IDUB Project Office)* *......................................................................*  *(stamp and signature of the Head of IDUB)* *......................................................................*  *(stamp and signature of the Bursar’s Proxy)*  | ***Implementing unit*** *......................................................................*  *(stamp of unit)* *......................................................................*  *(stamp and signature of the Head of Unit)* *......................................................................*  *(stamp and signature of the Bursar’s Proxy)* *......................................................................*  *(stamp and signature of the Head of Project)* |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| **No.** | **Applicant(title/degree, first name and surname)** | **Faculty/Institute** | **Project title** | **Budget** |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Appendix No. 1 to Agreement

**List of projects eligible for funding:**

*..............................................................................*

*(Signature of the Chairperson of the competition committee)*